

# OLD HURST PARISH COUNCIL

**Notice of meeting:** Annual Meeting of the Parish Council

**Time:** 7.30pm.

**Date:** Tuesday 16<sup>th</sup> May 2017.

**Venue:** The Church of St. Peter, Old Hurst.

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to the public (including press).**

## **Public participation.**

To allow up to 10 minutes for any members of the public to address the meeting in relation to the **business to be transacted at that meeting.**

## **Agenda:**

1. Apologies for absence.
2. Election of Chairman & Vice-Chairman.
3. To receive declarations of interest.
  - a) Councillors to declare any “Disclosable Pecuniary Interests” in any items on the agenda.
  - b) Councillors to declare any “Other Interests” in any items on the agenda.
4. Review of Standing Orders.
5. Review of Financial Regulations.
6. Result of the County Council and Mayoral Elections.
7. To approve the minutes of the previous meetings held on 15<sup>th</sup> March 2017 and 12<sup>th</sup> April 2017.
8. Matters arising from the minutes:
  - a) Roads and footpaths.
  - b) Speedwatch.
  - c) Update on the proposed bus shelter.
9. Finance.
  - a) Result of the internal audit.
  - b) To approve and sign the accounts for year ending 31<sup>st</sup> March 2017.
  - c) To complete and sign the Annual Return for 2016/17.
  - d) Risk Assessment
  - e) Payment of outstanding debts:

Mrs. D. Benham, wages and expenses of Parish Clerk for March.	£142.57
HMRC, PAYE/NI for March.	£23.40
SR Howell & Co., payroll services 1/10/16 – 31/3/17.	£60.00
St. Peters Church, donation for use for Parish Council meetings.	£50.00
Mrs. D. Benham, wages and expenses of Parish Clerk for April.	£104.70
HMRC, PAYE/NI for April.	£23.40
Brian Cox & Co, internal audit fee.	£72.00
e-on, annual electricity charge for street lights.	£501.92
CAPALC, annual affiliation fee.	£154.77
  - f) Current position.
10. Police matters.
11. Correspondence.

12. Reports from councillors.

13. Date of the next meeting.

Mrs. D. Benham

Parish Clerk – 01487 773177

8<sup>th</sup> May 2016