

OLD HURST PARISH COUNCIL

Minutes of the meeting of Old Hurst Parish Council
held in The Church of St. Peter on Wednesday 21st September 2016.

Councillors present: Mr. G. Bull (Acting Chairman), Mrs. C. Bussetil, Mrs. J. Mackenzie, Mrs. J. Pearce & Mrs. E. Taylor.

Also present: Mrs. D. Benham (Clerk).

1. **Apologies for absence:** County Cllr. S. Criswell (personal), Cllr. M. Fox (work commitment) & Cllr. L. Sawyer (personal).

2. **Declarations of interest:** None declared.

3. **Co-option to fill councillor vacancy:** Cllr. Pearce proposed that Mrs. Carolyn Bussetil be co-opted on to the Parish Council to fill the vacancy created by the resignation of Cllr. Godby. Seconded by Cllr. Mackenzie and unanimously agreed. Mrs. Bussetil signed a Declaration of Acceptance of Office which was witnessed by the Clerk and was handed a Registration of Financial and Other Interests form to complete and return to HDC.

4. **Minutes of the previous meeting held on 20th July 2016:** Unanimously approved and signed by the Chairman.

5. **Matters arising from the minutes:**

a) Roads and footpaths – Since the last meeting, the new, larger 30 mph and junction warning signs had been installed on The Lane. The 30 mph roundels and SLOW carriageway markings are yet to be completed by the white-lining team. The overgrown verges have been cut by CCC and the Clerk has asked whether CCC would offer a grant in return for the Parish Council taking on the grass cutting in future. To be discussed at the November meeting.

Councillors agreed not to make an application to the Local Highways Improvement Scheme for 2017/18. Clerk to contact Highways regarding the sharp bend by the Old Stag & Hounds to discuss whether any warning signs can be installed.

b) Speedwatch – No report available.

c) Update on the proposed bus shelter – The Clerk had emailed the drawings to Highways in order to gain permission to erect the bus shelter and awaits a response. E.G. Baxter & Son had contacted the Clerk to discuss the installation quotation but this cannot be finalised until Highways have agreed an exact location.

6. **Community Highways Volunteering Scheme:**

Highways have launched a scheme whereby parish volunteers would be asked to carry out litter picking, sign cleaning, cutting back vegetation and siding out footpaths on Highways land. No equipment would be provided by Highways, but volunteers would be covered under Highways insurance. Councillors felt that the scheme was over-complicated and agreed that they did not wish to take part at this time.

7. Finance.

a) Payment of outstanding debts.

Cllr. Pearce proposed retrospective approval of payment of items (1) to (9). Seconded by Cllr. Mackenzie and unanimously agreed.

(1) Cq. No. 000478 - £95.64, Mrs. D. Benham, wages & expenses for July.

(2) Cq. No. 000479 - £23.00, HMRC, PAYE/NI for July.

(3) Cq. No. 000480 - £69.13, K & M Lighting Services Ltd, quarterly street lighting maintenance.

(4) Cq. No. 000481 - £410.00. askiT Services Ltd, purchase of Parish Council laptop and scanner.

(5) Cq. No. 000482 - £189.99, laptop set-up, Microsoft Office and Anti-virus.

(6) Cq. No. 000483 - £98.44, Mrs. D. Benham, wages & expenses for August.

(7) Cq. No. 000484 - £24.40, HMRC, PAYE/NI for August.

(8) Cq. No. 000485 - £72.00, askiT Services Ltd., web-hosting and domain name 14/6/16-13/6/17

(9) Cq. No. 000486 - £43.20 askiT Service Ltd., annual website maintenance.

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.

c) Bank signatories – Cllr. Sawyer has contacted Lloyds to request forms for change of signatories.

d) Result of the external audit – Completed on 12/9/16 with no issues raised. The notice advertising the closure of the audit and a copy of the audited accounts have been placed on the noticeboard and on the website.

8. Police matters: The police crime report for June showed no reported crime. The police crime report for July showed three reported crimes.

9. Correspondence.

Forwarded to councillors:

a) NHS Cambridgeshire & Peterborough CCG Sustainability & Transformation Plan.

b) Local Highways Improvement Scheme 2017/18.

c) Electoral Review of Cambridgeshire : Final Recommendations.

d) Understanding Luminus ; The essential councillor’s seminar 23rd November.

e) Winter Health Packs – Councillors agreed that as these were distributed last year, the Parish Council would consider another distribution in 2017.

f) Consolidated Definitive Map and Statement of Public Rights of Way in Cambridgeshire – notice placed on noticeboard. Maps stored in Parish Council archive.

g) Precept forms for 2017/18.

10. Reports from Councillors.

Cllr. Sawyer and the Clerk had attended the Devolution information meeting arranged by HDC.

District Cllr. Bull advised that if devolution went ahead, it would unlock a considerable amount of money for housing and infrastructure. The seven authorities involved will be voting in October and the outcome will be known in November.

11. Date of the next meeting: Wednesday 16th November 2016, starting at 7.30pm in the Church of St. Peter, Old Hurst.

Signed.....

Date.....