

Minutes of the Meeting of Old Hurst Parish Council  
held at St. Peter's Church, Old Hurst, on Wednesday 24<sup>th</sup> November 2021.

**Councillors present:** Mrs. C. Bussetil, Mr. S. Charman, Mrs. J. Mackenzie, Mr. I. Martin (Chairman), Mrs. E. Taylor & Mr. A. Torrance.

**Also present:** District Cllr. M. Haines, Mrs. D. Benham (Parish Clerk), 1 parishioner and 1 member of the public.

**Public participation:** The parishioner present wished to thank the Clerk for her assistance with a flood update and a highways issue.

1. **Apologies for absence:** Cllr. G. Bull (personal), Cllr. E. Taylor (personal) & County Cllr. S. Criswell (attending another meeting).

2. **To receive declarations of interest:** None declared.

3. **Minutes of the previous meeting held on 15<sup>th</sup> September 2021:** Approval of the minutes proposed by Cllr. Bussetil, seconded by Cllr. Mackenzie and unanimously agreed.

4. **Parish Council website:** Since the last meeting, Cllr. Charman had highlighted that the website needed to be WCAG2.1AA accessibility compliant. The Clerk had emailed askIT Services requesting a quote for the necessary work. Cllr. Charman will also investigate further.

5. **Matters arising from the minutes:**

a) Roads and footpaths –

The Clerk had emailed the Highways Supervisor once again, to remind him that he had agreed to arrange for the double yellow lines on Church Street to be repainted before summer and that the footpath from The Grove to Church Street was overdue for resurfacing. No reply was received and the clerk has passed this to County Cllr. Criswell to follow up.

b) Speedwatch – Cllr. Martin advised that Speedwatch had not carried out any sessions since the last meeting and that the next sessions would take place next year.

Councillors discussed an email received from a resident regarding traffic on The Lane. Cllr. Martin advised that Speedwatch figures showed that a very small percentage of drivers were exceeding the speed limit on The Lane. The Clerk had visited the area on a number of occasions since receiving the email and had not identified any parked cars causing visibility problems. The Clerk advised that over the past 5 years, the Parish Council had applied for funding for a series of traffic calming measures, focusing on The Lane. All had been successful and all had been implemented, including a reduction in the speed limit to 30mph, village entrance features, carriageway markings and signage. The type of traffic calming allowed on The Lane was restricted by the road width and street lighting available. An island had been installed at the junction of The Lane and St. Ives Road in order to discourage drivers from cutting off the corner. This has proved to be largely effective, although some incidences were still occurring and should be reported to the police by the person witnessing it. District Cllr. Haines advised that there was a routing agreement in place with Envar, which prevents their lorries from coming through Old Hurst. Clerk to reply to the parishioner's email.

c) Flooding – The Clerk had contacted Kathryn Reading, Senior Flood Risk Officer, for an update on 16<sup>th</sup> November. Ms. Reading has been in communication with Mr. Johnson and some pipework has been removed. Mr. Johnson has been advised that any future changes to the drainage on his land will need guidance from CCC and Land Drainage Consent where applicable. Ms. Reading is

currently waiting for two quotes regarding work that is required to clear and reinstate the ditch around Lancaster Close. Once received, further discussions will be had with the four residents who have riparian ownership. Highways have carried out an inspection of the surface water drainage system around Lancaster Close, Blenheim Close and Warboys Road. This has identified an area of damaged pipe and Ms. Reading will be writing to the resident to inform and ask them to arrange repairs.

Cllr. Charman advised that the Section 19 report for Old Hurst has been delayed but should be available January 2022.

d) Parish Council newsletter – Cllr. Torrance had circulated a second draft of the newsletter and agreed to work with the Clerk towards a final draft.

## **6. Finance.**

a) Payment of outstanding debts.

Cllr. Mackenzie proposed approval of payments (1) to (10) and approval of payments (11 to 14). Seconded by Cllr. Charman and unanimously agreed.

(1) Cq. No. 000717 - £550.00, T.C. Howard, remove concrete pad, install new and fit bench.

(2) Cq. No. 000718 - £20.95, askiT Services, renewal of anti-virus for Parish Council laptop.

(3) Cq. No. 000719 - £60.00, S.R. Howell, payroll services 1/4/21-30/9/21

(4) Cq. No. 000720 - £150.00. Mr. A. Abbs, grass verge cut.

(5) Cq. No. 000721 - Mrs. D. Benham, wages & expenses of Parish Clerk for September.

(6) Cq. No. 000722 - £1.00, HMRC, PAYE for September.

(7) Cq. No. 000723 - £40.00, ICO, Data Protection fee.

(8) Cq. No. 000724 - £83.38, Mrs. V. Edwards, reimbursement for materials to repair flower boxes.

(9) Cq. No. 000725 - £205.99, Mrs. D. Benham, wages & expenses of Parish Clerk for October.

(10) Cq. No. 000726 - £0.80, HMRC, PAYE for October.

(11) Cq. No. 000727 - £75.00, CAPALC, Councillor training course for Cllr. Charman.

(12) Cq. No. 000728 - £27.54, K & M Lighting Services Ltd, quarterly maintenance charge for Parish Council owned streetlights.

(13) Cq. No. 000729 - £200.95, Mrs. D. Benham, wages & expenses of Parish Clerk for November.

(14) Cq. No. 000730 - £0.80, HMRC, PAYE for November.

b) Current position.

A copy of the receipts and payments had been sent to all councillors on 13<sup>th</sup> November 2021.

c) Budget & Precept for 2022/3

The Clerk had sent a copy of a draft budget and precept to all councillors for consideration on 13<sup>th</sup> November.

Cllr. Charman proposed that a budget of £6850 be set, with a Precept of £5350. Seconded by Cllr. Mackenzie and unanimously agreed. The difference of £1500 is the Parish Council's contribution to the Jointly Funded Minor Improvement scheme, if the current bid is successful. Councillors agreed that this should be taken from the reserves.

## **7. Correspondence.**

Forwarded to councillors:

a) Anglian Water upcoming works by the A141.

b) The Library Presents, autumn season.

c) CAPALC AGM 28<sup>th</sup> September 2021.

d) Community flooding letter from HDC.

e) Combined Authority update issue 6 & 7.

f) Highways Events Diary October and November.

- g) IHMC incident report for October.
- h) Ox-Cam Arc Spatial Framework consultation.
- i) Hate Crime Week – Events and Social Media templates.
- j) Fairness, Nature and Communities: Climate change report launch.
- k) Road Victims Trust Remembrance Service 24<sup>th</sup> November 2021.
- l) Landscape and Townscape SPD: Consultation Draft 2021.
- m) National Highways Route Strategies launch of online feedback tool.
- n) Flood-mobile event in St. Ives.
- o) Cambridgeshire County Council Climate Change webinar.
- p) Road works information A14 junctions 13 to 21.
- q) Have your say on travel in Cambridge and Peterborough.
- r) Cambridgeshire Local Council Conference 14<sup>th</sup> January 2022. 9am – 4pm.
- s) Way to Go, winter edition.
- t) Cambridgeshire Police – Fraud and Cyber alert and virtual roundtable event for Parish Councillors.
- u) Cambridgeshire and Peterborough Against Scams Partnership updates.
- v) NALC events including Future Communities.
- w) Christmas and New Year waste collection arrangements.
- x) Think Communities Huntingdonshire.
- y) NALC Civility and Respect Project Newsletter.
- z) CAPALC County Conferences.

8. **Reports from councillors.**

District Cllr. Haines advised that Cllr. Bull would not be standing for District Councillor at the next election and introduced Charlotte Lowe, who will be the conservative candidate. Cllr. Haines advised that he was also on the Health Panel at HDC, formed to encourage residents to get out and about following the recent lockdowns.

Cllr. Bussetil advised that a tree surgeon living in the village had tidied up some trees on The Lane. Cllr. Bussetil will report an overgrown hedge at the junction of the Lane and St. Ives Road.

9. **Date of the next meeting:** Wednesday 19<sup>th</sup> January 2022 starting at 7pm in St. Peter’s Church.

Signed.....

Date.....