

Minutes of the meeting of Old Hurst Parish Council  
held in The Church of St. Peter on Wednesday 20<sup>th</sup> March 2019.

**Councillors present:** Mr. G. Bull, Mrs. C. Bussetil, Mrs. J. Mackenzie (Acting Chairman), Mrs. L. Sawyer.

**Also present:** County Cllr. S. Criswell, District Cllr. J. Tavener & Mrs D Benham (Parish Clerk).

Public participation: There were no members of the public present.

1. **Apologies for absence:** Cllr. I. Martin (personal) & Cllr. D. Brown (personal).

2. **To receive declarations of interest:** Cllr. Sawyer declared an interest in planning application 18/01661/FUL being a neighbour of the application site and in item 5a, being a member of the PCC. Cllr. Bussetil declared an interest in planning application 18/01661/FUL being a close relative of the applicant's planning agent.

3. **Minutes of the previous meeting held on 16<sup>th</sup> January 2019:** Approval of the minutes of 16<sup>th</sup> January 2019 were proposed by Cllr. Mackenzie, seconded by Cllr. Sawyer and unanimously agreed.

4. **Matters arising from the minutes:**

a) Roads and footpaths –

Local Highways Initiative (double yellow lines on Church Street): The delegated decision was in favour of proceeding with the scheme and the double yellow lines were installed on 13<sup>th</sup> March. Some of the lining had to be installed a little way out from the edge of the carriageway because of the poor road surface condition. Highways have no budget available to repair the surface. The yellow lines make the road appear narrower and this has had the added benefit of slowing the traffic around the bend.

Lancaster Close: The Clerk had contacted Highways regarding the concerns expressed by a resident about visibility on the right when exiting Lancaster Close. The response was that Highways will not install junction warning signs unless there are exceptional circumstances and the Highways Supervisor had advised that there were no recorded accidents at this location.

Request for a bus shelter at The Grove: The Clerk had obtained a map showing the areas of land owned by Highways, on which it may be possible to place a bus shelter. Cllr. Mackenzie will survey residents at The Grove to see whether there is support for a bus shelter and report back at the next meeting.

Request for new bus stop signs: The Clerk has contacted Stagecoach to ask for new bus stop signs.

Abandoned car by the entrance to Johnsons on Warboys Road: The Clerk reported this to Highways and the vehicle was subsequently removed.

Phone box repair: Thank you to Mr Haward for carrying out repairs.

b) Festival of Motor Cycles 2019 23<sup>rd</sup> June 2019 – Cllr. Mackenzie advised that HDC's Safety Advisory Group had requested a few amendments to the plans. A further meeting between the Chairman of the organising committee and HDC will take place in April.

c) Potential upgrade of the Parish Council owned street lights: The Clerk had obtained 3 quotes from K & M Lighting Services Ltd. To change the bulbs from orange SOX 64 watt to LED - £720 plus VAT. To change the lanterns and bulbs to LED but keep the old brackets - £2640 plus VAT. To have new brackets, lanterns and LED - £3900 plus VAT. The Clerk had obtained application forms in order to apply for a 50% grant from the Red Tile Wind Farm Trust. The next allocation of funding will be on 11<sup>th</sup> June. Cllr. Bull proposed that the Parish Council should aim to replace the brackets and lanterns and change to LED as per the third quote for £3900 plus VAT and that the

Clerk should apply to Red Tile Wind Farm Trust for a grant of £1950. Seconded by Cllr. Bussetil and unanimously agreed.

#### **5. Finance.**

a) Payment of outstanding debts.

Cllr. Bussetil Mackenzie proposed retrospective approval of payments (1) to (5) and approval of payments (6) to (9). Seconded by Cllr. Mackenzie and unanimously agreed.

(1) Cq. No. 000596 - £147.30, Mrs. D. Benham, wages & expenses for January

(2) Cq. No. 000597 - £36.00, HMRC, PAYE/NI for January.

(3) Cq. No. 000598 – K & M Lighting Services Ltd, quarterly street lighting maintenance.

(4) Cq. No. 000599 –£157.62, Mrs. D. Benham, wages & expenses for February.

(5) Cq. No. 000600 - £36.00, HMRC, PAYE/NI for February.

(6) Cq. No. 000601 - £60.00, SR Howell & Co., payroll provision 1/10/18 – 31/3/19.

(7) Cq. No. 000602 - £270.63, Mrs. D. Benham, wages & expenses for March.

(8) Cq. No. 000603 - £36.00, HMRC, PAYE/NI for March.

(9) Cq. No. 000604 - £50.00, St. Peter’s Church, donation for use for meetings.

b) Current position.

A copy of the receipts and payments and bank reconciliation was passed to all councillors. Cllr. Bull checked the bank statement against the bank reconciliation.

c) Internal audit arrangements.

Cllr. Bull proposed that the internal audit should be carried out by Brian Cox & Co. Seconded by Cllr. Sawyer and unanimously agreed.

d) National Salary Award.

The Clerk advised that she had prepared a letter for the Chairman to sign advising SR Howell & Co. of her new monthly salary as from 1<sup>st</sup> April 2019.

#### **6. Planning – update on previous applications.**

18/02327/FUL General purpose building. Church Farm, Church Street, Old Hurst. Approved by HDC.

18/01661/FUL Erection on 2 no. semi-detached dwellings, associated garages and means of access. Land north of Mulfield House, The Lane, Old Hurst. The Parish Council had previously recommended approval of this application. Amended plans were subsequently received showing the houses set further back in the plot and with three entrances/exits on to The Lane instead of the original one shared access. The Parish Council had responded saying that councillors agreed with the revised position of the houses but did not agree that there should be three separate entrance/exits and that a single access, positioned to the right-hand side of the site, furthest away from the bend, would be the safest option. Councillors also reiterated that the drainage issue needed to be addressed. The Clerk had received an email from the planning department advising that Highways had raised no objections to the revised access plan, and that there would be a condition requiring provision and implementation of surface water and foul water drainage. The planning officer intends to recommend approval.

#### **7. Police matters.**

The police website shows 1 reported crime in Old Hurst for December and no recorded crime in January.

#### **8. Correspondence.**

Forwarded to councillors:

a) Future mobility and energy seminar 5<sup>th</sup> March.

b) Cambridgeshire Matters January edition.

- c) A1(M) junction 17 closures.
- d) Roadworks and events report 1<sup>st</sup> – 15<sup>th</sup> February.
- e) Information from CCC on bus service provision.
- f) Highways Event Diary for February.
- g) Rural Bulletin for February.
- h) Wheatsheaf junction update.
- i) NALC – MLCHG Communities Framework consultation.
- j) Huntingdon Neighbourhood Plan consultation.
- k) Flood risk and biodiversity newsletter.
- l) Roadworks and Events report 1<sup>st</sup> – 15<sup>th</sup> March.
- m) IHMC incident report January.
- n) Roadworks and events report 16<sup>th</sup> - 31<sup>st</sup> March.
- o) Highways Events Diary for March.
- p) Local Validation List consultation 2019.
- q) Roadworks and Events report 16<sup>th</sup> – 31<sup>st</sup> March.
- r) Cambridgeshire and Peterborough Minerals and Waste Local Plan further draft consultation.
- s) Letter from E-on advising that energy prices are going up.

**9. Reports from Councillors.**

District Cllr. Bull advised that the new Local Plan would be made on 16<sup>th</sup> May 2019. District Cllr. Bull will be attending the opening of the new A1 from Alconbury to Brampton Hut on 25<sup>th</sup> March and advised that work on the new A14 was on schedule. County Cllr. Criswell gave information on street lighting upgrades, planning and Wheatsheaf Crossroads. Cllr. Sawyer advised that she attended the Hunts Forum AGM. Various topics had been discussed including “Man shed”, internet security and doorstep security. Cllr. Bussetil advised that she would not be attending the second HDC Planning Forum as she had been unable to hear at the first session, despite reporting this at the time. Cllr. Bull to follow this up. Cllr. Bussetil advised that several parishioners had commented that the bus shelter had been too hot to stand under during the summer months. Cllr. Sawyer will investigate whether anything can be done to address this.

**10. Date of the next meeting:** Annual Parish Meeting and Annual Meeting of the Parish Council – date to be advised.

Signed.....

Date.....