

OLD HURST PARISH COUNCIL

Minutes of the meeting of Old Hurst Parish Council
held in The Church of St. Peter on Wednesday 20th July 2016.

Councillors present: Mr. G. Bull, Mrs. J. Mackenzie, Mrs. J. Pearce & Mrs. L. Sawyer (Chairman).

Also present: Mrs. D. Benham (Clerk).

1. **Apologies for absence:** County Cllr. S. Criswell (attending another meeting), Cllr. E. Taylor (personal) & Cllr. M. Fox (personal).

2. **Declarations of interest:** Cllr. Sawyer declared a Disclosable Pecuniary Interest in item 4e, being a close relative of the person quoting for provision of a bus shelter.

3. **Minutes of the previous meetings held on 18th May and 9th June 2016:** Unanimously approved and signed by the Chairman.

4. **Matters arising from the minutes:**

a) Roads and footpaths – Since the last meeting, Highways had produced a plan for the traffic calming on The Lane, which had been approved by the Parish Council. Implementation is now under way. The Clerk had reported the overgrown verges to Highways and had answered numerous complaints from parishioners about the lack of grass cutting. The Clerk had urged parishioners to log their complaints on CCC's website. Cllr. Bull to speak to County Cllr. Criswell. Clerk to email Jo Challis (District Highways Manager). Clerk to respond to a letter from a parishioner, received by the Chairman.

b) Speedwatch – No report available..

c) Refurbishment of the post box – Completed by Royal Mail.

d) Purchase of laptop and scanner – Councillors agreed that the Clerk should place an order with askiT as per quotation number 2271/AS, using the grant money received.

e) CIL money – Cllr. Sawyer left the meeting whilst councillors considered a quote of £1199 plus VAT from E.G. Baxter & Son to fabricate and supply a bus shelter. Councillors agreed to accept the quotation in principle, subject to a further quotation being received for providing a concrete base and installation. Clerk to contact Highways for permission to erect a bus shelter on the grass verge next to the bus stop on St. Ives Road (opposite side of the road to the phone box).

Councillors agreed that residents living close to the proposed site, would be consulted before any final decision was taken. Cllr. Sawyer re-joined the meeting.

5. **Finance.**

a) Payment of outstanding debts.

Cllr. Pearce proposed retrospective approval of payment of items (1) to (4). Seconded by Cllr. Mackenzie and unanimously agreed.

(1) Cq. No. 000474 - £95.64, Mrs. D. Benham, wages & expenses for May.

(2) Cq. No. 000475 - £23.00, HMRC, PAYE/NI for May.

(3) Cq. No. 000476 - £125.93, Mrs. D. Benham, wages & expenses for June.

(4) Cq. No. 000477 - £23.20, HMRC, PAYE/NI for June.

- b) Current position - A copy of the receipts and payments was handed to each councillor.
- c) Bank signatories – Cllr. Sawyer to contact Lloyds to request forms for change of signatories.
- d) Increase to Clerk’s pay scales.

New pay scales for 2016/17 and 2017/18 have been agreed. The 2016/17 increase applies from 1st April 2016. The Chairman signed a letter to SR Howells (payroll provider) asking them to amend the payroll details for the Clerk and to backdate the increase to 1st April 2016.

6. **Police matters:** The police crime report for April showed 1 crime near St. Ives Road. No crimes were recorded in May. Police Officers attended in May to deal with parking issues on Church Street. Clerk to request a follow-up visit and to report vehicles parking on the footway on Church Street. .Additional off-road parking has now been provided at Johnsons.

7. **Correspondence.**

Forwarded to councillors:

- a) Letter regarding A14 Huntingdon Viaduct Works.
- b) Herts Urgent Care appointed as new Integrated Urgent Care NHS 111 and GP out of hours provider for Cambridgeshire & Peterborough.
- c) Network Rail consultation on level crossing closures.
- d) Electoral Review of Huntingdonshire : Draft recommendations.
- e) Changes to local bus services.
- f) Email received from Community Roadwatch and forwarded to councillors for information.
- g) Email from Cllr. Criswell regarding devolution – consultation can be viewed at <http://www.cambridgeshire.gov.uk/devolutionsurvey>
- h) Tackling peak time congestion in Cambridge.

New:

- i) New Dews coach service (no. 22) to replace current Whippet service from 26th July.
- j) Email from a parishioner asking about further traffic calming for The Lane and whether there would be additional/new signage, now there is to be a function barn at Johnsons. The Clerk had replied regarding the traffic calming. There had been no requirement for additional signage in the planning permission for the barn and councillors felt that this was a matter between the owners and HDC. However, councillors agreed to monitor the situation.

8. **Reports from Councillors.**

Cllr. Mackenzie had attended the Local Joint Forum for rural parishes held on 24th May. Cllr. Mackenzie reported that HDC were working to improve services, such as an increased weed spraying programme and the option of smaller black waste bins. District Cllr Bull advised that HDC would be offering support to Parish Councils wishing to take on more responsibilities. District Cllr. Bull reported that delays in receiving the Sub-Regional Transport Study had resulted in the time frame for the Local Plan being put back. Developers were keen to get started at RAF Wyton and a planning application is likely to be received next year.

The Parish Council would like to extend their thanks to Terry Welham, who has made some flower troughs for the village from floorboards salvaged from the village hall and to all those who helped with planting, which was paid for from proceeds of the coffee mornings.

9. **Date of the next meeting:** Wednesday 21st September 2016, starting at 7.30pm in the Church of St. Peter, Old Hurst.

Signed.....

Date.....