

OLD HURST PARISH COUNCIL

Notice of meeting: Annual Meeting of the Parish Council

Time: 7.30pm.

Date: Wednesday 20th May 2015.

Venue: The Church of St. Peter, Old Hurst.

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Public participation.

To allow up to 10 minutes for any members of the public to address the meeting in relation to the business to be transacted at that meeting.

Agenda:

1. Apologies for absence.
2. Election of Chairman & Vice-Chairman.
3. To receive declarations of interest.
 - a) Councillors to declare any "Disclosable Pecuniary Interests" in any items on the agenda.
 - b) Councillors to declare any "Other Interests" in any items on the agenda.
4. Presentation by Mr. Davis about his role as a First Responder.
5. To review Standing Orders
6. To review Financial Regulations.
7. To adopt a complaints procedure.
8. To adopt a Data Protection policy
9. To adopt a training policy.
10. To approve the minutes of the previous meetings held on 11th March 2015.
11. Matters arising from the minutes:
 - a) Repairs to roads and footpaths.
 - b) Speedwatch.
 - c) Repairs to street lights.
 - d) Refurbishment of village benches.
12. Planning:
 - a) Update on applications previously discussed.
 - b) Update on the potential redevelopment of Wyton Airfield.
13. Finance.
 - a) Result of the internal audit.
 - b) To agree and sign the accounts for year ending 31st March 2015.
 - c) To complete and sign the Annual Return for year ending 31st March 2015.
 - d) Annual risk assessment.
 - e) Payment of outstanding debts:

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| SR Howell & Co., payroll services - 1/10/14 -31/3/15 | £60.00 |
| CAPALC, Councillor training costs. | £105.00 |
| Mrs. D. Benham, wages and expenses of Parish Clerk for March | £119.99 |

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| | HMRC, PAYE/NI for March. | £23.20 |
| | Mrs D. Benham, wages and expenses of Parish Clerk for April | £106.04 |
| | HMRC, PAYE/NI for April. | £23.00 |
| | Brian Cox & Co., internal audit fee. | £72.00 |
| | e-on, electricity, 1/4/14 – 31/3/15 | £332.17 |
| | K & M Lighting Ltd, quarterly street lighting maintenance charge. | £69.13 |
| | CAPALC, affiliation fees. | £149.59 |
| f) | Current position. | |
| g) | Request for a donation from East Anglia's Children's Hospices. | |
| 14. | Police matters. | |
| 15. | Correspondence. | |
| 16. | Reports from councillors. | |
| 17. | Date of the next meeting. | |

Mrs. D. Benham
Parish Clerk – 01487 773177
11th May 2015