

# OLD HURST PARISH COUNCIL

**Notice of meeting:** Annual Meeting of the Parish Council

**Time:** 7.30pm.

**Date:** Wednesday 18<sup>th</sup> May 2016.

**Venue:** The Church of St. Peter, Old Hurst.

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to the public (including press).**

**Public participation.**

To allow up to 10 minutes for any members of the public to address the meeting in relation to the **business to be transacted at that meeting.**

**Agenda:**

1. Apologies for absence.
2. Result of Parish Council election.
3. Election of Chairman & Vice-Chairman.
4. To receive declarations of interest.
  - a) Councillors to declare any "Disclosable Pecuniary Interests" in any items on the agenda.
  - b) Councillors to declare any "Other Interests" in any items on the agenda.
5. Review of Standing Orders.
6. Review of Financial Regulations.
7. To approve the minutes of the previous meeting held on 16<sup>th</sup> March 2016.
8. Matters arising from the minutes:
  - a) Roads and footpaths.
  - b) Speedwatch.
  - c) Refurbishment of the post box.
  - d) To approve the purchase of a laptop and scanner as per the quotation received from askiT Services Ltd.
  - e) CIL money - To consider prices of small bus shelters and replacement street lights.
9. Planning – new application.  
16/00711/HHFUL – Erection of garage. Marsh Farm, St. Ives Road, Old Hurst, PE28 3AB..
10. Finance.
  - a) Result of the internal audit.
  - b) Risk Assessment.
  - c) To approve and sign the accounts for year ending 31<sup>st</sup> March 2016.
  - d) To complete and sign the Annual Return for 2015/16.
  - e) Payment of outstanding debts:

SR Howell & Co., payroll services.	£60.00
Mrs. D. Benham, wages and expenses of Parish Clerk for March.	£101.92
HMRC, PAYE/NI for March.	£23.20
Brian Cox & Co., internal audit fee.	£72.00
E.ON, Electricity for street lights.	£439.44
Mrs. D. Benham, wages & expenses for April.	£102.84
HMRC, PAYE/NI April.	£23.00
K & M Lighting, quarterly maintenance charge for street lights.	£69.13
CAPALC, membership fee 2016/17.	£149.59

- f) Current position.
- 11. Police matters.
- 12. Correspondence.
- 13. Reports from councillors.
- 14. Date of the next meeting.

Mrs. D. Benham  
Parish Clerk – 01487 773177  
9<sup>th</sup> May 2016